



Please note:

1. There is a service fee of \$10.00 per reprint request
2. Requests take 3-5 business days to process and you will receive an email once it is ready
3. Requesting a receipt reprint does not extend your return deadline
4. Requests can be paid in person with a completed form or paid and submitted online at <https://bookstore.ualberta.ca/receipt-reprint-fee>
5. Reprint requests are not available for purchases made with only a cash payment

TODAY'S DATE
(MM/DD/YY)

FIRST NAME

LAST NAME

EMAIL

PLEASE REFERENCE YOUR CARD STATEMENT FOR THE FOLLOWING FIELDS

Please fill out the payment information relevant to your original purchase. If you paid by split payments, please provide details for all payment methods.

TRANSACTION POSTED DATE

TRANSACTION TOTAL

\$

CARD TYPE:

VISA

☐

MASTERCARD

☐

DEBIT

☐

UNION PAY

☐

LAST 4 DIGITS OF CARD:

ONECARD NUMBER

PURCHASE DATE

GIFTCARD NUMBER

PURCHASE DATE

DID YOUR PURCHASE INCLUDE (MARK ALL THAT APPLY)

TEXTBOOKS

☐

ACCESS CODES

☐

OTHER MERCHANDISE

☐